

### Implementation Plan 2011-2013

Aim	Action	Responsibility	Timescale
To improve the joint co-ordination of services to children and young people with a disability and their families			
<b>Early Intervention and Prevention</b>			
<b>1. Children and young people with a disability are always children and young people first</b>			
<b>2. Families should receive services at the earliest opportunity, so as to promote the healthy development of the child or young person and to ensure that families are appropriately supported. Services should be inclusive, flexible, convenient and responsive to the individual and promote the achievement of desirable lifelong outcomes.</b>			
Strengthen co-ordinated family support for children with disabilities under the age of 5 in line with principles of integration and early support	Clarify role of ESCO and contribution to reducing the need for children to access specialist services. Plan future of ESCO in CWD and linked to integrated teams.	Head of CWD, CSTM SIS, PP ESCO.	April 2012
Review the use of personal budgets and support services to ensure personalised packages of support are available			
Continue to support organisations and groups to provide inclusive provision and where appropriate specialist provision for children and young people with disabilities.	Link to Birth to Five Service and ensure challenge being offered to settings.  Link to sufficiency to ensure access to provision by CWD  Analyse numbers of families with children with disabilities registering with and accessing services through Children's Centres	Head of Service BTF  PP Sufficiency  Project Officer	April 2012  April 2012  April 2012

<b>3. All children and young people with a disability should be given opportunities that ensure they remain in the family home and can access activities and services in their community.</b>			
Develop a local core offer to improve access by CWD to activities in their community.	Consultation on activities available to CWD in the community undertaken Short Breaks Strategy drafted and agreed to include continuum of short break support from community activities to short break in residential homes.	Head of Service CWD, Project Officer, CSTM CWD, Homes Managers.	October 2011 Implementation April 2012
Ensure families can access short break provision as required to support social inclusion of children. Ensure provision is also available in an emergency to prevent family breakdown and ensure children can remain in their home and community.	Ensure quality of universal and targeted short break provision and review access to service in an emergency. Ensure appropriate information available to parents to allow them to access provision in the community.	Head of CWD	March 2012
<b>4. That there is a single point of access to services for children with disabilities and their families.</b>			
Review joint assessment processes and procedures so families can have a single point of contact and integrated support	Ensure current processes meet needs. Review in light of developments from SEND green paper and Munro Review	Head of Service CWD	September 2012

Ensure equipment is purchased timely and cost-efficiently to improve life quality of children and young people with disabilities	Review Equipment contract for children. Bring together OT teams and streamline process for families and schools to access equipment as need is assessed. Project Plan in place to enable these changes including reviewing need for joint budget.	Head of Service Adult and Social Care Commissioning, Head of Service CWD, Practice Manager OT	April 2012
<b>5. Parents/carers are the experts on their children's needs and are essential partners in decision making processes, including assessments.</b>			
Ensure parents voices are heard particularly vulnerable adults voices in the shaping of services.	Parents continue to contribute to child's assessments. Packages of support should in the first instance be structured around support that is offered by parents and extended family to meet the needs of child. Once this is exhausted any unmet needs will then be reviewed and where appropriate support provided by other services and agencies.		
Work with parent led organisations and the Parent Partnership to ensure parents voice, particularly the vulnerable parents voice, is heard	To ensure any service agreements include working with vulnerable parents Attend informal meeting to offer support to parents.	Head of CWD	April 2012
Ensure parents can access parenting programmes to support interaction with their disabled child	Work with practitioners to ensure that a comprehensive package of parenting support is available for parents with children with disabilities and that these are provided through a range of settings.	PP Parenting	April 2012

Provide quality information to enable self and community to access services and activities e.g. mainstream play, sporting, leisure and cultural activities, particularly over holiday periods.	Ensure FIS and FSD offer appropriate information and that this is supported by information available in 4All and Local core offer	PP – Sufficiency and Project Officer	April 2012
Improve availability of information related to children and young people with disabilities and their families including to GPs and all universal services and the internet	Information Strategy drafted including review of info available on web and available to integrated team settings including children's centres, GPs and at health shops	Senior Commissioning Officer	Dec 2012
<b>Safeguarding</b> <b>6. Research evidence indicates that children with a disability are more vulnerable to abuse. Inclusive safeguarding practice will continue to be promoted and developed.</b>			
Work with LSCB to ensure that issues specific to CWD are shared with all staff in multi-agency training.	Ensure structured Workforce Development continues for organisations on CWD issues related specifically to safeguarding in conjunction with LSCB	Head of Safeguarding Head of CWD	April 2012
<b>Aspiration and Well Being</b> <b>7. All children and young people with a disability can communicate and have the right to be involved in decision making that affects their lives, including assessments and service design, delivery and evaluation.</b>			
Ensure children and young people's voices are heard at	Run project to listen to CWD and their views on services required	Participation Officer and Project Officer	April 2012

reviews and incorporated into the shaping of services.	Embed Children's Services participation strategy and quality standards in work.  Enable CWD to engage in their care planning	CSTM	April 2012
Ensure that wherever possible children and young people are supported in independently managing their condition and developing independence.	Ensure that all organisations have high aspirations for children with disabilities to ensure that they can access an independent life	Head of CWD and Head of ASC operations	April 2012
<b>Learning and Achievement</b>			
<b>8. That children and young people with a disability fulfil their potential and can live independently accessing employment and training opportunities.</b>			
Ensure there is a multi-agency approach to Transitions to ensure a smooth move between children's and adult services including the introduction for young people at the age of 13	Documents redrafted and detailed process confirmed and agreed by Transitions Board  Implement processes and procedures which provide a pathway for care planning to enable smooth transition across children and adult services	Head of ASC operations and Head of CWD	Sept 2011
Ensure all children with a disability are able to reach their full potential through education, employment or training.	Review current performance targets in relation to educational outcomes and link to 14 – 19 strategy to ensure colleges, employers and training providers encouraged to be inclusive to support young people access services in their community	Performance and Quality Head of Additional Needs and Head of CWD.	September 2011

Ensure children with disabilities can lead an independent life and can access job opportunities	Protocol and Governance arrangements redrafted and agreed. Training put in place to support organisations	Head of ASC Operations and Head of CWD	December 2011
Improve links between CS and Adult Services to improve transitions	Links between Sensory impaired service and adult services improved. Continue work to implement Resource allocation Process and personal budgets in Children's Services	CSTM SIS CSTM CWD	Dec 2011
<b>Best Use of Resources</b> <b>9. Improving outcomes for children and young people with a disability is everyone's business and not just the responsibility of those who work in specialist services.</b>			
Ensure that Children with Disabilities is everyone's business	Gather information from range of sources and establish a baseline and method for completion of annual needs assessment Complete a needs assessment and agree a Lincolnshire definition of disability	Quality and Performance Team Project Officer CWD LCHS ULHT Public Health	Sept 2011
Review accountability arrangements for agencies providing services for CWD to ensure practitioners have high aspirations for this group of children.	Transition Boards and CYPSP challenge organisations that are not following transitions protocol.  Transitions Board to run a campaign to heighten awareness of aspirations for CWD.	Transitions Board	April 2012
Ensure that all agencies involved in supporting families of CWD and vulnerable adults	Analyse what meetings are currently taking place and where CWD issues are discussed including panels; map the meetings and	Project Officer CWD CYPSP Business Manager	Dec 2011

work more closely together to jointly plan, commission and deliver services including health, education and social care services to children and young people with disabilities. Create a joint multi-agency care pathway for children with disabilities	interrelations, terms of reference and membership of group. Review duplication and gaps and gain agreement for any changes to governance arrangements from CYPSP Strategy for CWD agreed by key organisations Ensure organisations are inclusive		
Continue to focus on improving access to universal services, especially leisure and play services by removing physical, organisational, informational and attitudinal barriers	Continue support from Short Breaks team Ensure inclusive services are commissioned and ensure this is monitored through childcare sufficiency.	Project Officer – Short Breaks	Feb 2012
Ensure comprehensive workforce development programme to ensure children with disabilities is everyone's business	Workforce development programme in place. Links and challenge to Locality teams to ensure services inclusive for children with disabilities.	Head of CWD, CSTM CWD, CSTM SIS Project Officer	Ongoing commissioning by April 2011 tender for services by Oct 2011 Workforce Development Plan
Ensure eligibility criteria for access to services for children with disabilities is published and understood	Eligibility Criteria to Direct Payments and Social Care services agreed and published. Eligibility Criteria for Short Breaks agreed and published and communicated so professionals and families are aware and	CSTM CWD and Project Officer CWD	Oct 2011

	understand. Short Breaks Service Statement drafted and consulted upon. All agreed by CYPSP		
Achieve better co-ordinated, family focused services for all disabled children	Project Plan drafted and agreed by June 2011. Joint Agency Panel working effectively including links to Continuing Care Panel and OATs. Integration of NHS and LCC services for CWD and pooling of budgets	Head of CWD	1 <sup>st</sup> Milestone 1 <sup>st</sup> June 2011 Strategy for further integration Dec 2011
Bring together therapy teams to improve services available to children and young people in the community and within school settings – including Occupational Therapy, SIS, SALT and Physio.	Project Plan in place and agreed by Autumn 2011 with possible implementation by April 2012. Project Plan to include: Organisation review Team Building Single Service Plan Co-location and Service Plans Review specialist school nurse offer in special schools and further integration	Head of Service CWD	Autumn 2011 plan agreed
Review pooling of resources for short breaks and aids and adaptations.	Review current commissioning arrangements	Head of Service CWD	Autumn 2011